

Raiders Workplan 2019-2021

In the 2019 season, the Rockdale City Raiders increased registrations by 147 per cent, to 214 registered players, bringing the club's size to medium as opposed to small. The Raiders need to adjust and improve their operations to deliver a sound product and ensure retention in 2020 of most current players.

<i>Task</i>	<i>Comment</i>	<i>Timing</i>	<i>Owner</i>
End of Season			
Uniforms	Confirm all uniforms have been returned to Pip or Jo	31/10	Ron and Ray, through respective managers
	Wash, soak and mend uniforms	31/10	Jo and Pip
	Collate and store uniforms by size in canteen shed at ground	31/10	Jo and Pip
	Estimate of minimum number of uniforms required for 2020 What's the minimum size of the order that can be placed?	31/10	Committee
	Place uniform order	30/11	Jo
Stocktake of equipment/wishlist	One pair PAG aluminium 3mx2m goals \$1,792.80 Garden Hose Cart Trolley Reel \$199.94 150 x training balls (\$19.95 each) \$2,992.50 2 x 5mx2m pop up goals (\$549 each) \$1,098.00 4 x 3mx2m pop up goals (\$449 each) \$1,796.00	Await outcome of grant application/s	Paul
Governance			
Committee established consistent with new Constitution	See draft proposal for new committee structure (eight Directors)	31/12	Committee
Draft Constitution	Refer draft prepared Must be lodged with NSW Fair Trading	Feb 2020	Pip
Draft By-Laws	Should refer to privacy	Feb 2020	Pip
Draft Values Statement	Proposal: The Raiders exist to provide a safe and secure sporting environment for players (primarily children) to have fun, get fit, make friends, and to understand and develop skills in physical literacy, 'sportsmanship, leadership, teamwork, competitive spirit, will to win, compassion for others,	Feb 2020	Pip

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	understanding of the rules, respect for authority, love of team, club, family and country'		
Ensure financial obligations are met	The Raiders are a Tier 2 association under the Act which means, under Part 5 Division 2, they must: <ul style="list-style-type: none"> • Prepare financial statements at the end of each financial year, which are presented to the following AGM for endorsement and lodged with NSW Fair Trading 	Feb 2020	
Communications			
Update website			
Maintain website			
Set up Raiders' email (associated with website)			
Establish contact database			
Develop a communications' strategy			
Develop a marketing strategy for attraction and retention			
Member Protection			
Need to be consistent with FFA's National Member Protection Policy, which details procedures that support the elimination of discrimination, harassment, child abuse and other forms of inappropriate behaviour from Football			
Draft Code of Conduct - volunteers, parents, players	See Play By The Rules		
Child protection policy	No coaches or managers without WWC check and registered with Raiders; To include permission to take and publish photos		
Operations			
Organise presentation event			
Investigate canteen potential			
Operations Manual	SGFA Handbook; key contact details; match sheets; ground locations; player and official's cards		
Facility management			
Equipment - purchase			

<i>Task</i>	<i>Comment</i>	<i>Timing</i>	<i>Owner</i>
Equipment - storage and maintenance			
Finances			
Sponsorship			
Grant opportunities	Bayside Community Grant application	Submitted 30/09	Pip
	NSW Office of Sport Local Sport Grants – co-contribution required https://sport.nsw.gov.au/localsport	Closes 25/11	Vic
	NSW Office of Sport Defibrillator Grant – co-contribution required https://sport.nsw.gov.au/clubs/grants/defibrillator	Closes 25/11	Vic
Fundraising			